TERMS AND CONDITIONS

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CHECKLIST

☐ Read and understand the Terms and Conditions of Residence
☐ Apply for housing at www.studenthousing.ucsc.edu
☐ Rank your preferred room options
☐ Select your meal plan

UNDER 18 YEARS OF AGE: If you are under 18 years of age, print the required Housing
Contract Agreement form during the online application process. Have your parent or legal
 guardian sign and return the form to the Campus Housing Office.

ACKNOWLEDGMENT: After submitting your online application you will be sent an
acknowledgment e-mail that will include your application number and a summary of the
preferences expressed on your application.

VALID HOUSING CONTRACT: Once you submit your application and it is accepted by
the university your contract is valid for the entire 2005-06 academic year.

CANCELLING HOUSING CONTRACT: Prior to taking residence, if your plans change
and you are unable to live in university housing you must send written notification to the
Campus Housing Office in order to cancel your application/contract. All cancellation requests
must be in writing (e-mail, fax, letter) and include your full name, Student ID number,
and reason for cancelling. Cancellation fees may apply. After taking residence, requests for
housing contract cancellation will only be considered according to Section VII on page 4.

CONTACT INFORMATION: If you have questions about the information contained in
the instructions or in the following Terms and Conditions of Residence, please call the
Campus Housing Office at 831-459-2394 or e-mail housing@ucsc.edu.

Disability-Related Housing Accommodation Needs:

Medical documentation must be submitted with your request form. Contact the Disability
Resource Center (DRC) via e-mail: drc@ucsc.edu, Fax: 831-459-5064, Phone: 831-459-2089 or
URL: www2.ucsc.edu/drc

Release of Information (ROI): The disclosure of information from student records is governed by
the federal Family Education Rights and Privacy Act of 1974, as amended (FERPA), and is intended
to protect the student's right to privacy. Information regarding a student's housing/dining charges
cannot be discussed or released to any third party, including a parent or legal guardian, without the
student's consent. Student may authorize the Campus Housing Office to discuss financial information
(housing and dining charges) with a third party (e.g., parent, legal guardian, etc.) by completing the
online Release of Information (ROI) authorization process (www.studenthousing.ucsc.edu).

Produced by Student Housing Services for The Colleges and University Housing Services, 4/05(5M)
This contract is an agreement between a registered University of California Santa Cruz student, hereinafter called “Student,” and the Regents of the University of California, hereinafter called “University”. The following terms and conditions shall prevail when a space is assigned in a residence unit in a College or other UC Santa Cruz-sponsored residence, and a 2005-06 online housing application/contract is approved by a representative of the Regents of the University of California for room and board.

I. Eligibility
Resident must be a regularly enrolled full-time registered undergraduate student of the University of California, Santa Cruz. Other students may be housed by exception. However, the resident shall be obligated, whether a registered student or not, to pay University in accordance with the payment provisions of this contract for any services provided to the resident.

II. Term of Contract
The term of this contract is for the entire academic year commencing with the opening of the residence for the fall quarter, or subsequent quarter, and terminating at the end of the spring quarter (excluding winter break).

III. Period of Residence
A. Schedule: University will furnish Student with residence within the complex of the college residential facilities or other university-sponsored residential facilities during the academic year 2005-06 according to the following schedule.

FALL
Saturday, Sept. 17, 2005: Residences Open 10 a.m.
(Note: Some colleges may require an earlier move-in for new students, and dining service will be provided for boarding students. Continuing students may be required to move in on a later date.)
Thursday, Sept. 22, 2005, Instruction Begins
Thursday, Dec. 8, 2006, Dining Service Ends at Dinner
Friday, Dec. 9, 2005, Residences Close 12 noon

WINTER
Winter Break: Please note that the period of residence between fall and winter quarter is not covered by this contract. Students must petition University to remain in residence during the winter break (December 9 through January 2). A fee will be charged; however, the fee may be waived for students who need to stay in residence the weekend immediately following fall quarter finals or the weekend prior to winter quarter opening. Dining service in the dining halls is not available during this time.

IV. Residence and Housekeeping Provisions
A. All Residence Units
1. Personal Property: University assumes no responsibility for and is not liable for any loss or damage to Student’s personal property - nor is it responsible for any loss or imposition resulting from the interruption of essential services for reasons beyond the control of University.

2. Notice for Entry: Student’s residence may be entered by University authorized personnel (1) for cleaning, inventory, maintenance, safety alterations and repair only upon two days notice unless consent is given by resident. All maintenance requests initiated by Student imply said consent. University shall be deemed to have given said notice by a posting on Student’s door; (2) in an emergency as determined by University without advance notice and whether or not Student is present, provided, however, when Student’s residence is entered University will, within seventy-two (72) hours, inform Student in writing of the conditions which warranted entry; (3) between quarters, when at the option of University, units may be entered without written or verbal notice; (4) according to a pre-determined cleaning/maintenance inspection schedule presented to Student and/or posted in common areas; (5) for any reason otherwise allowed by law.

Tuesday, Jan. 3, 2006, Residences Open 10 a.m.
Thursday, Jan. 5, 2006, Instruction Begins
Thursday, Mar. 23, 2006, Dining Service Ends at Dinner
Friday, Mar. 24, 2006, Residences Close 12 Noon

SPRING
Monday, Apr. 3, 2006, Residences Open 10 a.m.
Tuesday, Apr. 4, 2006, Instruction Begins
Thursday, Jun. 15, 2006, Dining Service Ends at Dinner
Friday, Jun. 16, 2006, Residences Close 12 Noon
(Note: Students may be asked to move out on an earlier date if all spring quarter finals are completed.)

B. Late Arrival: Students who have not occupied their assigned space by 5:00 p.m. one day prior to the first day of academic instruction or have not made arrangements with University for late arrival will forfeit their reserved housing space and any housing guarantee status. See above for specific dates.

C. Failure to Move: Students who vacate the space later than required under the periods of residence specified herein or as otherwise agreed between University and Student are subject to a $100 per day liquidated damages charge as well as any other charges allowed by law.
3. **Visitors:** Students are not allowed to provide housing to visitors for more than three (3) days without **prior written permission from University** and their roommates/housemates; and may not provide housing for visitors for more than a total of fifteen (15) days during one academic year. In addition, no individual visitor may remain for more than three (3) consecutive days without prior written permission from University and their housemates; and no individual visitor may remain for more than a total of fifteen (15) days during one academic year. Resident is responsible for the behavior of any visitor(s) and is also financially responsible for any damages resulting from the presence of her/his visitor. Visitation for more than three consecutive days (or fifteen days during one academic year) shall result in a per diem charge to the hosting resident(s) and may result in student judicial action. Any resident may request a visitor to leave pursuant to University policy.

4. **University Maintenance:** University will maintain on a regular basis the following items: drapes, carpet cleaning, painting, and laundry of chair covers and mattress pads. However, unusual or excessive damage to these items (as determined by University) will result in charges to Student.

5. **Student Maintenance:** Student agrees to maintain her/his residence unit in a clean, safe, sanitary condition and, upon termination of residency, leave said premises in a clean and orderly condition as determined by University. Failure to maintain a clean, safe residence may result in termination of contract, student judicial action, restitution, and denial of future housing at any University sponsored residence.

6. **Student Liability:** Student is individually liable for loss or damage to the assigned residence and its furnishings; and will be held jointly and individually liable for damage to the entire residence unit or apartment, not just his or her living space, in accordance with University policy unless proof of individual responsibility is made.

7. **Health and Safety:** Student shall not engage in any behavior or activity which endangers the health, safety, or well-being of Student, or other residents or their guests, and/or other individuals.

8. **Mold:** Mold occurs naturally in the environment, and there currently exist no federal or state standards for permissible levels of mold. Student is required to take steps to control the growth of mold and mildew by keeping the premises clean and well ventilated, particularly when showering, bathing, or washing dishes or clothes. Student is required to notify University immediately upon notice of the existence of water leakage or overflow in or about the premises.

B. **Residence Halls**
College Eight, College Nine, College Ten, Cowell College, Crown College, Merrill College, Oakes College, Porter College, and Stevenson College

1. University agrees to provide lodging, furnishings, utilities, and cleaning service for the common areas of each residence hall.

2. Student agrees to leave all residential facilities including kitchens and eating areas, common lounges and bathrooms in a clean and orderly fashion after using said facilities. Student(s) will be held jointly and individually liable for loss or damage to said facilities and will be billed accordingly.

3. **Cooking and cooking equipment** with exposed heating elements (e.g. hot plates) are not allowed in the residence rooms or other areas of the residence halls except as expressly permitted by University.

C. **Apartments**
College Eight, College Nine, College Ten, Cowell College, Crown College, Kresge College, Merrill College, Oakes College, Porter College, and Stevenson College

1. University agrees to provide lodging, furnishings, utilities, and kitchen facilities. It is understood that Student is responsible for the cleaning of the unit. Charges for utilities and normal wear-and-tear are included in the residence rate. Students apartments may be billed for excessive utility use.

V. **General Provisions and Policies**

A. **Parking:** Students possessing any motor vehicle on campus agree to pay all applicable parking fees and to abide by UC Santa Cruz campus rules and regulations which forbid the keeping of any motor-driven vehicle in or about the residence buildings.

B. **Room Assignments:** University will endeavor to assign Student to a residence space which meets Student's preference(s) noted on her/his application, but specific unit or roommate assignments are not guaranteed. University maintains the right to assign or reassign Student to any university-sponsored residence space that is available and to initiate adjustments to the room rate based on the actual room accommodation. Students will be expected to welcome new roommate(s). Further, University maintains the right to reassign Student, with or without Student's permission, to an on or off-campus residential location in the event of
Students are responsible for being aware of and in compliance with all regulations of the University and policy in the event that it becomes lost or stolen.

Keys:

- University will provide a room key to each student.
- Only bunk beds or lofts provided by the university are permitted.
- Furniture may not be removed from any residence room or common area without the expressed approval from University in accordance with written University policy. Only bunk beds or lofts provided by the university are permitted.

Students assigned to residence halls and first-year freshmen assigned to apartments are required to contract for one of two meal plans.

1. **7-Day Plan**: Provides Student with unlimited access to the available dining halls seven days per week. Meals are all you care to eat for Student, with four (4) guest meals each quarter. Fifty (50) mandatory Flexi Dollars are included and billed separately each quarter.

2. **5-Day Plan**: Provides Student with unlimited access to the available dining halls Monday through Friday. Meals are all you care to eat for Student, with four (4) guest meals each quarter. Fifty (50) mandatory Flexi Dollars are included and billed separately each quarter.

**Dietician**: A registered dietician is available to discuss any dietary concerns. Questions about specific dietary requirements should be addressed before agreeing to the Terms and Conditions of Residence. Contact Nancy Jackson, RD at the Student Health Center at 831-459-2500 or e-mail njackson@ucsc.edu.

**Students assigned to apartments (exception: first-year freshmen as noted above)** are required to contract for one of three meal plans.
1. **7-Day Plan**: provides Student with unlimited access to the available dining halls seven days per week. Meals are “all you care to eat” for Student, with four (4) guest meals each quarter. Fifty (50) mandatory Flexi Dollars are included and billed separately each quarter.

2. **5-Day Plan**: provides Student with unlimited access to the available dining halls Monday through Friday. Meals are “all you care to eat” for Student, with four (4) guest meals each quarter. Fifty (50) mandatory Flexi Dollars are included and billed separately each quarter.

3. **55 Meals Per Quarter**: Full value meal plan allowing Student (and guests) 55 meals throughout the quarter; unused meals do not carry over to the next quarter; Fifty (50) mandatory Flexi Dollars are included and billed separately each quarter. Supplemental meals may be purchased in increments of ten.

C. **Meal Plan Policies**

1. **First and Last Meals and Dining Regulations**: Brunch will be the first meal served on day residences open fall quarter. Some colleges require an earlier move-in for fall quarter, and dining service will be available. Dinner will be the first meal served on the day residences open winter and spring quarters. Dinner will be the last meal served on the final day of exams each quarter. For the Thanksgiving break, lunch will be the last meal served on the Wednesday prior to the holiday, and dinner will be the first meal served on the Sunday following the holiday.

2. **Dining Locations**: Students may eat their meals in any of the five dining halls on campus, as well as the University Inn, when open. University reserves the right to open or close each dining facility throughout the year as demand may warrant.

3. **Student ID**: Students must show proper identification at every meal. Dining identification and privileges are nontransferable.

4. **Misuse**: Misuse of Student’s meal plan may result in forfeiture of the meal plan with no refund.

5. **Guests**: Students may bring a guest into the dining halls utilizing the meal portion of the 55 Meals Per Quarter Plan or the guest meals provided with the unlimited 5- or 7-Day Plan. Flexi Dollars may be used to treat a guest in the dining halls.

6. **Meals-To-Go**: Student may request a meal to go by completing a request form at the check stand at any dining location. A “meal to go” is a self-service option consisting of the recommended portions for one entrée (hot or cold), two side dishes, dessert and a beverage.

Students contracting for the 55 Meals Per Quarter plan may request a “meal to go” at any time; one meal will be deducted for this option. Students contracting for the 5- or 7-Day Meal Plan may request a “meal to go” before 6:00 p.m.; a “meal to go” for students on these plans will restrict access for a four-hour period after the pick-up time, or be billed for the cash price of a meal on her/his student account.

7. **Flexi Dollars**: Flexi Dollars, which can be used at participating retail establishments on campus, are included with all meal plans. Additional Flexi Dollars may be contracted for, and arrangements can be made to add Flexi Dollars to any meal plan. Unused Flexi Dollars of $10.00 or more are refundable at the end of the contract period upon written request to the *Campus Housing Office*. No refunds will be made on Flexi Dollar balances of less than $10.00. After two years of inactivity on your account, any remaining unused Flexi Dollars shall be forfeited and become the property of University.

8. **Meal Plan Changes**: Students who move from a residence hall to an apartment, or to a residence hall from an apartment, will be bound by the meal plan requirements of said facility. Student may increase her/his meal plan at any time within a quarter. However, Student may decrease a meal plan by filing an online amendment only during the filing periods noted below:

<table>
<thead>
<tr>
<th>Filing Dates</th>
<th>Effective Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 1-8, 2005</td>
<td>January 3, 2006</td>
</tr>
<tr>
<td>February 1-8, 2006</td>
<td>April 3, 2006</td>
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</tbody>
</table>

**Meal Plan Equivalencies**: Students on a 55-, 75-, Block 20 or Plus 10 Meal Plan can convert a meal for dollar credit at Perk! Coffee Bars, the Oakes Café and Banana Joe’s. Equivalencies are the maximum available per meal, cannot be converted into cash and are not refundable. No change is given if the value of the purchase is less than the maximum available credit.

VII. **Termination and Modification of Contract**

A. **Cancellation or Termination by University**: This contract and all rights of occupancy hereby conferred may be terminated by University under the following circumstances:

1. Without cause, given a written 30 days notice.
2. Given written 3 days notice if Student fails to comply with any term or condition of this contract.

3. Given written 3 days notice if Student fails to make the required payments when due or to maintain regular student status in a degree seeking program. (Continued delinquency in payment may result in lapse of Student status.)

4. Given less than 3 days notice if termination is required to protect health, safety, or well being of Student, other persons, or the property of University.

5. Termination of contract at any University residence may result in denial of housing at any UC Santa Cruz housing facility, on or off campus.

B. **Request for Cancellation or Termination by Student:**

Requests for cancellation of this contract by Student may be granted only under the conditions listed below:

1. Student graduates.

2. Student withdraws or takes a formal leave of absence from University.

3. Student is registered and engaged in a program of study, which necessitates residence outside of Santa Cruz County.

4. Student receives special University permission due to verified medical, personal or financial hardship.

C. **Approval of Cancellation or Termination:** University must approve in writing all requests for housing cancellations with an official termination date before Student may be considered released from this contract. Moving out or turning in keys without official approval does not constitute termination of this contract.

D. **Cancellation Fee:** If university approves a cancellation request, a $100 cancellation fee ordinarily will be charged to Student. Requests for cancellation of this contract by Student ordinarily will be granted without the $100 cancellation fee only under the conditions listed above (B., 1-4) and only

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**Housing Appeals Process**

<table>
<thead>
<tr>
<th>STUDENT INITIATED REQUEST FOR HOUSING CONTRACT CANCELLATION OR MODIFICATION</th>
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</thead>
<tbody>
<tr>
<td><strong>Student</strong></td>
</tr>
<tr>
<td><strong>ACTION:</strong></td>
</tr>
<tr>
<td>- Student initiates request by contacting Housing Coordinator.</td>
</tr>
<tr>
<td><strong>REASONS:</strong></td>
</tr>
<tr>
<td>- Graduation</td>
</tr>
<tr>
<td>- Transfer to Another Institution</td>
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<tr>
<td>- Change of residence filed at Registrar’s Office.</td>
</tr>
<tr>
<td>- Exchange Program/EAP/Field Study</td>
</tr>
<tr>
<td>- General Withdrawal</td>
</tr>
</tbody>
</table>

**EXCEPTIONS:**

- Move to another UC Santa Cruz Housing Facility
- Financial Hardship
- Medical
- Residential Life Issue (roommate conflict, etc.)
- College Administrative Officer (CAO), Residence Manager or designee reviews with student to assess situation, discuss options, make changes (including options outside the current residence/orientation unit). Makes recommendation for exceptions to cancel, if appropriate. Also refer to Movement Between Facilities guidelines.
- Other

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**UNIVERSITY INITIATED REQUEST FOR HOUSING CONTRACT CANCELLATION OR MODIFICATION**

**Registration Canceled**

Student no longer eligible to remain in university housing

**OR**

**Contract Violation**

- Non-payment of fees (Campus Housing Office initiates eviction proceedings)
- Disciplinary (College or Residence Manager initiates request)
during the following quarterly filing periods:

<table>
<thead>
<tr>
<th>Filing Dates:</th>
<th>Effective Dates:</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 1-8, 2005</td>
<td>December 9, 2005</td>
</tr>
<tr>
<td>February 1-8, 2006</td>
<td>March 24, 2006</td>
</tr>
</tbody>
</table>

E. **Contract Modification**: This contract may be modified only upon mutual agreement of Student and University, except as otherwise allowed in these terms and conditions. Any agreed upon modification(s) shall be recorded as amendment(s) to the contract by the Campus Housing Office.

F. **Vacating Residence**: When a contract is cancelled for the end of a quarter, Student must be completely moved out by 12:00 p.m. of the last calendar day of the quarter unless permission is granted by University for Student to remain on a day-to-day basis. In this case, Student may be charged a per diem rent for any period of residence beyond this date.

G. **Waivers**: Any waiver or non-enforcement by University of any term or condition of this agreement shall not constitute a waiver of any subsequent breach of the same or any other term or condition of this agreement. Acceptance by University of any rental payment after Student’s breach of any provision of this contract agreement shall not be deemed a waiver of such provision or any prior or subsequent breach of any provision, other than Student’s failure to make timely payment of the housing payment so accepted, whether or not University knew of the prior breach at the time such payment was accepted.

H. **Housing Appeals Process**: In the event that a request for cancellation is denied at Student’s assigned University residence, Student may request a review by the Housing Appeals Board.

### VIII. Payment and Refunds

**A. Advance Housing Fee**

1. A $150 Advance Housing Fee is required in order to apply for University housing. If Student accepts occupancy, the advance fee will be applied to the residence rate.
   
a. **New students** pay the $150 fee at the time they complete the online process to accept the offer of admission to UC Santa Cruz.

b. **Continuing students** may submit an online application with a deferment of the $150 Advance Housing Fee. Students who utilize this deferment must pay this fee on or before the payment deadline for fall quarter. (Please note refund/billing schedule below.) The deferment payment date for winter and spring quarter/s will be communicated online as part of the application process.

c. **Eligible students** who **defer** the housing fee must pay the $150 on or before the payment deadline of the quarter residence begins. (Please note refund/billing schedule in paragraph 2, below.)

2. **Failure to Take Occupancy**: If Student elects not to take occupancy of a reserved housing space, University, according to the schedule and circumstances set forth below, shall retain all or part of the advance fee. Student agrees that the actual damages for his or her decision not to or failure to take occupancy are extremely difficult or impractical to determine, and that the amount withheld constitutes liquidated damages. All or part of the $150 Advance Housing Fee will be refunded or billed only as specified below.

   a. **Notification of Cancellation**: Student must give written notification to the Campus Housing Office stating her/his intention not to accept her/his reserved housing. An e-mail from Student will be accepted as notification.

   b. If written notification is received on or before June 10, 2005, **$100 will be refunded.** ($50 will be billed if $150 has been deferred.)

   c. If written notification is received between June 11 and August 1, 2005, **$75 will be refunded.** ($75 will be billed if $150 has been deferred.)

   d. If written notification is received between August 2 and August 31, 2005, **no portion of the $150 fee will be refunded.** ($150 will be billed if $150 has been deferred.)

   e. If written notification is received after August 31, 2005, no portion of the $150 housing fee will be refunded, and a **$50 late notification fee** may be charged. ($200 will be billed if $150 has been deferred.)

   f. Students with deferments will be billed for the non-refundable portion of the advance housing fee as noted above.

   g. There is no graduated billing schedule for winter and spring quarter. Students who cancel a reserved housing space in winter and/or spring quarter will be charged the full $150 advance housing fee.
Emergency Contact Information: In order to communicate necessary information to a parent or legal guardian in an emergency situation (e.g., earthquake, fire, flood, civil disturbance), Student is expected to provide valid emergency contact information through the online Student Portal (my.ucsc.edu) and to keep information current.

3. Waiting List

New students who file a wait list housing application must pay the $150 advance housing fee at the time the application is submitted. Eligible students may request a deferment of this fee. Continuing students may defer the fee as noted above.

a. Student must notify the Campus Housing Office in writing if s/he is no longer interested in remaining on the waiting list for University housing. An e-mail from Student will be accepted as notification.

b. A full refund of the $150 Advance Housing Fee will be given if written notification is received prior to University assigning a housing space.

c. Student may forfeit the $150 advance fee if a space is offered and Student fails to take occupancy.

B. Residence Rate

1. Proration: The residence rate is charged in advance of each academic quarter. If Student takes late occupancy of a space during the first two weeks of the quarter, no residence rate adjustment shall be made. If Student takes occupancy after the first two weeks of the quarter, a residence rate adjustment shall be made if Student was scheduled to commence occupancy on the later date or such late occupancy and residence rate adjustment has been approved in writing by University.

2. Abandonment: A portion of the residence rate may be refundable if the contract is terminated for causes pursuant to Paragraph VII. In the event Student abandons the residence, Student shall be liable for the full residence rate for the balance of the academic year, as well as any other costs incurred by University as a result of such abandonment, unless and to the extent that a replacement Student is assigned to the same space and/or University has waived such liability in writing.

3. Payment of Housing Charges: The residence rate is due and payable according to the attached schedule. Monthly billing statements are mailed to all students having unpaid University charges.

a. Cashier's checks, personal checks, or money orders are to be payable to the U.C. Regents, and mailed to the Cashier's Office, University of California, 1156 High Street, Santa Cruz, CA 95064. Do not send cash. Bills become delinquent after the deadline dates. Payments received late may be assessed a $25 late fee (a maximum of $75 per quarter).

b. Returned Checks: After two instances of personal checks being refused payment by Student's bank, Student may be required to make future housing payments in secured funds (cash, cashier's check, or money order).

4. University may raise the residence rate up to five percent (5%) if circumstances warrant and thirty (30) days prior written notice is given to Student.

Notice: The California Legislature has enacted a penal code section, which requires an agreement for residential real property to contain the following notice regarding the availability of information on registered sex offenders. The University of California, Santa Cruz, is providing this notice in keeping with the spirit and intent of the new code section.

This notice is not intended as a statement or implication that any University facility is susceptible to or has experienced any problems with sex offenders. Until recently, the information maintained by law enforcement agencies was not disclosable to the public, and this notice is a method of making a change in the law widely known to the public. Please contact the Santa Cruz County Sheriff's Office (831-454-2311) if you have any questions regarding this database.

The California Department of Justice, sheriff's departments, police departments serving jurisdictions of 200,000 or more and many other local law enforcement authorities maintain for public access a data base of the locations of persons required to register pursuant to paragraph (1) of subdivision (a) of Section 290.4 of the Penal Code. The database is updated on a quarterly basis and a source of information about the presence of those individuals in any neighborhood. The Department of Justice also maintains a Sex Offender Identification Line through which inquiries about individuals may be made. This is a (900) telephone service. Callers must have specific information about individuals they are checking. Information regarding neighborhoods is not available through the (900) telephone service.
Housing Billing and Payment

Housing Payment Plan Options

The Campus Housing Office offers two types of Housing Payment Plans—each at no additional charge—to pay quarterly housing fees. Unless a payment plan is requested, housing charges are billed and full payment is due on a quarterly basis.

A payment plan is an amendment to your housing contract, and will not alter the length of your contract nor cause you to pay for quarter breaks. Both payment plans require you to make payments within each quarter’s payment deadlines. Either payment plan will be denied if you have unpaid housing charges from a previous quarter, or if your Financial Aid award/s pays your housing charges in full.

Two Types of Payment Plans

1) The Standard Monthly Payment Plan gives you the option to pay your housing charges in nine monthly, rather than three quarterly, installments. If you apply for this payment plan, it is effective for the remainder of the academic year. Monthly installments are based on your room and board assignment and are rounded to the nearest dollar to equal the quarterly total (please refer to rate table).

2) The Personalized Payment Plan is tailored to meet your individual needs. Personalized payment plans are usually based on delayed financial aid disbursement, your employment pay schedule, etc.

Payment Plan Application Process

1) To apply for a Standard Monthly Payment Plan simply check the “Monthly Housing Payment Plan” option on your Student Housing Online application.

2) To apply for a Personalized Payment Plan, contact the Campus Housing Office by the first payment deadline of each quarter (a visit to our office is preferred). Please be prepared to discuss the circumstances that prevent you from making your payment by the due date.

Billing and Payment Deadlines

You are usually billed the first week of each month. If you do not receive a billing statement—for whatever reason—you are still obligated to make payments by the deadline. If you receive a billing statement and no housing charges are posted on your account, please call our office right away. Please refer to the rate table on back page for exact due dates.

It is your responsibility to keep the Campus Housing Office informed of any payment delays—no matter what the source of money (financial aid, outside scholarship, personal funds, etc.). Our preference is to work with you if you are having difficulty meeting a payment deadline. A deferment of the due date, without a late fee, may be approved if you contact us prior to the payment deadline.

Late Fees

Late fees are assessed if payment is not posted to your account by the established due date of each quarter (each month if signed up for a payment plan). Each late fee is $25, with a maximum of $75 per quarter. This is not a postmark deadline, so please allow sufficient time for mailing. When the due date falls on a weekend or holiday, payments are due the next working day.

Financial Aid Recipients

If you receive financial aid, your award/s will be credited directly to your student account. Financial aid awards are credited to the registration fees first, and any remaining award/s are then credited to your housing charges.

The Campus Housing Office will determine whether you are eligible for the Standard Monthly Payment Plan. If your award/s exceed the standard monthly housing charges, you are not eligible for the plan. We will send you a notice of this action and offer you a Personalized Payment Plan to pay any remaining balance due.
Housing Calendar 2005-06

September 13, 2005* Due date for Fall Quarter housing payment/payment plan.

September 17, 2005 Residence halls open at 10:00 a.m. First meal served is brunch. (Some colleges may require an earlier move-in.)

September 22, 2005 Instruction begins for Fall Quarter.


November 22, 2005 Thanksgiving Holiday begins. Last meal served is lunch. Residences remain open.

November 27, 2005 Dining Service resumes. First meal served is dinner.

December 5, 2005 Finals begin.

December 8, 2005 Finals and Fall Quarter end. Last meal served is dinner.

December 9, 2005 Residences close at noon.

December 20, 2005* Due date for Winter Quarter housing payment/payment plan.

January 3, 2006 Residence Halls open at 10:00 a.m. for new students. First meal served is dinner.

January 5, 2006 Instruction begins for Winter Quarter.


March 20, 2006 Finals begin.

March 20, 2006* Due date for Spring Quarter housing payment/payment plan.

March 23, 2006 Finals and Winter Quarter end. Last meal served is dinner.

March 24, 2006 Residences close at noon.

April 3, 2006 Residence Halls open at 10 a.m. for new students. First meal served is dinner.

April 4, 2006 Instruction begins for Spring Quarter.

April 17-24, 2006 Priority Filing Period for 2006-07 housing.

June 12, 2006 Finals begin.

June 15, 2006 Finals and Spring Quarter end. Last meal served is dinner.

June 16, 2006 Residences close at noon.

* Due dates subject to change. For updates, visit us online at: www.housing.ucsc.edu

Housing Options

<table>
<thead>
<tr>
<th>Residence Halls</th>
<th>Single Room</th>
<th>Double Room</th>
<th>Triple Room</th>
<th>Small Triple</th>
<th>Quad Lounge</th>
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<th>Apartments</th>
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Did you know...

The 7-Day Meal Plan costs only $0.90 a day more than the 5-Day Meal Plan, allowing you to eat all-day Saturday and Sunday?

• **5-Day Plan:** all-you-care-to-eat unlimited access to all dining halls Monday through Friday

• **7-Day Plan:** all-you-care-to-eat unlimited access to all dining halls Monday through Sunday
## Room and Meal Plan Rates

### Residence Halls

Students assigned to residence halls are required to choose one of the meal plans shown below.

<table>
<thead>
<tr>
<th>Room Type/Meal Plan</th>
<th>Single Room</th>
<th>Double Room</th>
<th>Triple Room</th>
<th>Small Triple</th>
<th>Quad Lounge</th>
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<tbody>
<tr>
<td><strong>7-Day Plan</strong></td>
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<tr>
<td>Monthly</td>
<td>$1,274</td>
<td>$1,157</td>
<td>$987</td>
<td>$956</td>
<td>$934</td>
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<tr>
<td>Quarterly</td>
<td>$3,820</td>
<td>$3,470</td>
<td>$2,960</td>
<td>$2,868</td>
<td>$2,802</td>
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<tr>
<td>Yearly</td>
<td>$11,460</td>
<td>$10,410</td>
<td>$8,880</td>
<td>$8,604</td>
<td>$8,406</td>
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<tr>
<td><strong>5-Day Plan</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monthly</td>
<td>$1,251</td>
<td>$1,134</td>
<td>$964</td>
<td>$933</td>
<td>$911</td>
</tr>
<tr>
<td>Quarterly</td>
<td>$3,751</td>
<td>$3,401</td>
<td>$2,891</td>
<td>$2,799</td>
<td>$2,733</td>
</tr>
<tr>
<td>Yearly</td>
<td>$11,253</td>
<td>$10,203</td>
<td>$8,673</td>
<td>$8,397</td>
<td>$8,199</td>
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</table>

* The **5-Day Plan** is the minimum allowable meal plan for first-year freshmen assigned to apartments.

** The **55 Plan** is the minimum allowable meal plan for students, who are not first-year freshmen, assigned to apartments.

### Apartments

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<thead>
<tr>
<th>Room Type/Meal Plan</th>
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<td><strong>55 Plan</strong></td>
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<td>$9,075</td>
<td>$7,545</td>
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</table>

**Flexi Dollars:** $150 per year in Flexi Dollars required with each plan. Flexi Dollars will be added to the above rates. Additional Flexi Dollars may be added as needed.

## Payment Schedule and Due Dates

1) **Quarterly Billing Option**
   - Fall Quarter: September 13, 2005
   - Winter Quarter: December 20, 2005
   - Spring Quarter: March 20, 2006

2) **Monthly Billing Option**
   - Fall Quarter: September 13, October 20, November 21
   - Winter Quarter: December 20, January 20, February 20
   - Spring Quarter: March 20, April 20, May 22

Due dates subject to change. For updates, visit us online at: www.housing.ucsc.edu
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University of California, Santa Cruz
Santa Cruz, CA 95064
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FAX: 831.459.3665
E-MAIL: housing@ucsc.edu
WEB: www.housing.ucsc.edu

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